

**COUNTY OF FAIRFAX**  
**DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES**

**Request for Qualifications (RFQ) - Architectural/Engineering Request for Qualifications**

THE COUNTY OF FAIRFAX, VIRGINIA, Department of Public Works and Environmental Services (DPWES) is soliciting Statements of Qualifications from architectural/engineering (A/E) consulting firms for design and construction administration services for the new South County Police Station and Animal Services Facility located in the South County area of the Mount Vernon Magisterial District at a site to be determined.

The new facility will be comprised of an approximately 35,000 square foot police station and a 26,000 square foot animal services facility. The animal services portion of the facility will serve a variety of functions including, but not limited to, animal control, pet adoptions, lost and found, medical treatment, staff, visitors, training/education, support amenities, and related site amenities. The facility will also include a secure parking lot, visitor's parking lot, and a fueling station for County vehicles. This project will have a goal of silver certification under the LEED® Green Building program. Major disciplines required for this project include architecture, civil engineering, structural engineering, electrical engineering, mechanical/plumbing engineering, HVAC peer review and commissioning, LEED® team member, value engineering, cost estimator, interior design, animal services consultant, and security specialist.

Consultant teams that wish to be considered for this project must submit eight (8) copies of their statement of qualifications to Carey Needham, Director, Building Design and Construction Division, DPWES, 12000 Government Center Parkway, Suite 449, Fairfax, VA 22035-0052. The qualifications submitted should include all required disciplines noted above. The qualifications submitted should include:

- Statement of Interest;
- GSA Standard Form 330 Part I and Part II for the primary firm and all major sub-consultants; and
- List of references with current address and telephone numbers for recently completed projects of a similar nature.

All statements of qualifications shall be delivered no later than 4 p.m., local prevailing time, March 21, 2016. Submissions received after this time or incomplete submissions will not be considered. The statement of qualifications shall not exceed 60 pages of data (thirty sheets printed front and back, or sixty sheets of single sided print) including 330 forms.

A Selection Advisory Committee (SAC) will review and evaluate the Statements of Qualifications for all firms based on the criteria listed below. Each criterion will be rated on a scale ranging from 0 to 4 with 0 being unacceptable and 4 being excellent. In addition, each criterion has been assigned a weight factor based on importance with 1 being of low importance. These criteria will be used in determining the short list of firms to invite for interviews.

<b>Criteria:</b>	<b>Scale (0-4)</b>	<b>Weight Factor (1-4)</b>
Technical experience of Architect and Sub Consultants		4
Team's experience with similar projects including Police Stations and Animal Services (Animal shelters, veterinary clinics, and boarding)		4
Pertinent experience of Project Manager for Architect and Sub Consultants including relevant experience of the mechanical, electrical and plumbing engineering with Animal Services (Animal shelters, veterinary clinics, laboratories, and boarding)		4
Understanding the project's scope of work		4
Team structure, project management and overall project approach		3
Quality control plan		3
Past performance on contracts with Fairfax County (if applicable)		3
Availability of resources		3
Presentation quality of RFQ		2
Ability to respond to project site and County offices efficiently		1

Interviews from a short list of selected firms are projected to be held in May 2016.

The County will conduct negotiations for these services with the top-rated firm(s) that is selected for each project. If a satisfactory fee, schedule and terms can be negotiated with the top-rated firm or firms, a contract will be awarded. If not, negotiations with the top rated firm(s) will be terminated in writing and negotiations will begin with the firm ranked next highest, and so on.

Fairfax County retains the option to develop this project under alternate contract approaches through a separate procurement, including Public Private Education Facilities and Infrastructures Act (PPEA), subsequent to the initial design phase(s) under this contract.

Fairfax County is committed to paying a living wage to all qualified County employees and encourages contractors and subcontractors involved in all County programs, services, and activities to pay a living wage to their employees. Further, as part of Fairfax County commitment to protecting the environment, all Statement of Qualifications must be made of paper product only.

Questions related to this request for qualifications should be directed to Dennis Holder of the Building Design Branch, Building Design and Construction Division at 703-324-5358 or by email at [dennis.holder@fairfaxcounty.gov](mailto:dennis.holder@fairfaxcounty.gov).



To request this information in an alternate format, please call Tamikia Hill, Building Design and Construction Division, Department of Public Works and Environmental Services at 703-324-5800, TTY: 711.

